

THE ROBERTO CLEMENTE SCHOOL  
IRENE SANCHEZ, PRINCIPAL

**2018-2019 POLICY FOR USE OF CELL PHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY.**

Cell phones may be used as set forth below consistent with Regulation A-413.

*During the school day :*

1. All electronic devices (eg. cell phones) may **not** be turned on or used on school property including school yard, lunchroom, and hallways excluding the designated areas indicated below.
2. All electronic devices (eg. cell phones) may **not** be turned on or used during instruction time, except for instructional and educational purposes with the explicit approval of the teacher.
3. All electronic devices (e.g. cell phones) are not allowed in the restrooms.
4. Cell phones, computing devices, and portable music and entertainment systems may not be turned on or used during fire drills or other emergency preparedness exercises.
5. Cell phones, computing devices, and portable music and entertainment systems may not be turned on or used during the administration of any school, quiz test or examination.
6. Cell phones, computing devices, and portable music and entertainment systems may not be brought into testing locations during NYS standardized tests. All devices will be collected, bagged, and labeled, prior to entering testing locations.

*During after-school, school sponsored programs or activities.*

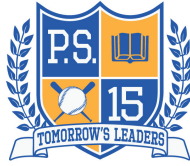
1. All electronic devices (eg. cell phones) may not be turned on or used on school property including school yard, cafeteria, and hallways.
2. All electronic devices (eg. cell phones) may not be turned on or used during instruction time, except for instructional and educational purposes with the explicit approval of the teacher.

Students who choose to bring cell phones, computing devices, and portable music entertainment systems to school are fully responsible for that device/system.

If a student needs to call a parent, the student must use a school phone in the main office. Since students usually need to call home when they are under some sort of stress, it is best to have the support of a staff member at that time. Students may not use their phones to call home.

During all NYS testing, cell phones and electronic devices are prohibited in the testing location. If a child has a device, it will be collected and secured until the end of the day.

**P.S.15 is not liable for lost, stolen or damaged cell phones, computing devices and portable music and entertainment systems.**



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**Confiscation and return of electronic items protocol**

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| If a student has electronic devices (eg. cell phones) on during instruction they will...   | Receive a verbal warning to immediately turn it off and put it away  |
| If student continues to leave the electronic devices (eg. cell phones) on or turns it on again after the first warning, the teacher will ...               | Confiscate the item and return it at the end of the school day.  |
| If student continues to leave the electronic devices (eg. cell phones) on or turns it on again after the first <b>two</b> warnings, the teacher will ...   | Confiscate the item. A conference will be held with the parent and the device will be returned to the parent at the close of the conference and student may be subject to citywide standards of intervention and disciplinary measures |
| <b>If any of the below occur, the electronic device will only be returned to the parent. The device will not be returned to the student.</b>               |  |
| If student texts or records during instructional time without the teacher's permission the teacher will ....   | Confiscate the item. A conference will be held with the parent and the device will be returned to the parent at the close of the conference.   |
| If student texts or records during instructional time without teacher's permission a <b>second time</b> after the parent conference, the teacher will .... | Confiscate the item, submit it to administration, and the privilege of bringing the item to school will be revoked.  |
| If student uses the item in any inappropriate manner (eg. taking pictures in the bathroom, texting profanities, etc) the item will be..                    | Confiscated and privileges of the item will be revoked and student may be subject to citywide standards of intervention and disciplinary measures  |
| If student uses any electronic device during a fire drill or other emergency preparedness exercise the item will be..                                      | Confiscated and privileges of the item will be revoked and student may be subject to citywide standards of intervention and disciplinary measures  |
| If student uses any electronic device during the administration of any school, quiz test or examination the item will be ...                               | Confiscated and privileges of the item will be revoked and student may be subject to citywide standards of intervention and disciplinary measures  |